Your challenges expertly solved in partnership

Agreement for the provision of products

Order Form

You (the "Customer") wish to use the software, products and services set out below in the Order Form, which are to be supplied by the M3 Housing Ltd (the "Distributor").

This Order Form and the Standard Terms (which are available at www.m3h.co.uk) are incorporated into and form the contract between the Distributor and Customer. Customers should read the Terms carefully, as they contain exclusions of the Distributor's liability at Clause 6. References to relevant sections within the Standard Terms are provided where appropriate.

Parties

Distributor:
M3 Housing Limited.
Three Kings
23 Commonside East
Mitcham, Surrey, CR4 2QA
Company number: 04966582

Customer:
Company name
Address line 1
Address line 2
City, Postcode
Purchase Order:

Products and services being ordered

This section lists the products and consultancy services being ordered by the Customer. The relevant Schedule within the Standard Terms are provided below.

Quantity	Description	Unit Price	Total	Standard Terms reference
Software and other products				
Qty 1	Product 1	Product unit price 1	Product total 1	Product terms ref 1
Qty 2	Product 2	Product unit price 2	Product total 2	Product terms ref 2
Qty 3	Product 3	Product unit price 3	Product total 3	Product terms ref 3
Qty 4	Product 4	Product unit price 4	Product total 4	Product terms ref 4
Qty 5	Product 5	Product unit price 5	Product total 5	Product terms ref 5
Qty 6	Product 6	Product unit price 6	Product total 6	Product terms ref 6
Qty 7	Product 7	Product unit price 7	Product total 7	Product terms ref 7
Qty 8	Product 8	Product unit price 8	Product total 8	Product terms ref 8
		Products total	**Product sub-total**	

Quantity	Description	Unit Price	Total	Standard Terms reference
Implementation and services				
		Implementation and services total	**Service total**	
		Subtotal	**Sub-total**	
		VAT	**VAT**	
		Total Due	**Total due**	

Fees and payment terms

		Payment frequency	Standard Terms reference
Initial fee	See above	Single upfront payment	Interpretation
Ongoing licence fee	See above	Annually	Interpretation
Consultancy fee	See above	Single upfront payment	Interpretation
Hosting fee	See above	Annually	Interpretation
Initial fixed term	Fixed term	N/A	Interpretation

Multi-year licence

Not applicable	Multi Year 1 checkbox	
Paid upfront	Multi Year 2 checkbox	Single upfront payment
Paid in agreed instalments	Multi Year 3 checkbox	Annually (See attached quote)

Hosting by Distributor

		Hosting system/platform	Hosting Provider	Standard Terms reference
Not hosted	NH	N/A	N/A	Schedule 2 Paragraph 21
Distributor hosted software	H	Hosting platform	Iomart[1]	Schedule 2 Paragraph 19

Uptime[2]	24/7	Schedule 5
Specifications		

[1] Hosting services are provided through our partner, Iomart. Prices are subject to supplier inflation. If the Customer contracts directly with Iomart, M3 will invoice separately for maintaining the software on the server (see Fees and Payment Terms section).

[2] Subject to planned maintenance and upgrades.

Information provisions

		Standard Terms reference
Information to be provided by the Customer 90 days prior to each Renewal Date	As per Standard Terms and Conditions	Clause 3.1
No. of Housing Units/Assets at date of Order	Housing units	Clause 3.2
Number of Users at date of Order	Users	Clause 3.2
Variation to instructions for processing Personal Data	N/A	Clause 13.2
Distributor postal address	As stated in the "Parties" section above.	Clause 18.1
Distributor email addresses	sales@m3h.co.uk or accounts@m3h.co.uk	Clause 18.1
Customer postal address	As stated in the "Parties" section above.	Clause 18.1
Customer email address	Customer email	Clause 18.1

Maximum Term	Click or tap here to enter text.	Interpretation

Special provisions

Please refer to Clause 1.2 in the Standard Terms. Special provisions are as follows:

Third parties

		Standard Terms reference
☒	The software **may not** be used to provide services to third parties (other than individual occupiers) or resold.	Schedule 2 Paragraph 5
☐	The software **may** be used to provide services to third parties (other than individual occupiers) or resold to the following parties in these specific circumstances:	Schedule 2 Paragraph 5

Acceptance or Signatures

This Contract is formed by the Customer accepting the Contract by clicking the "Accept" button if the form is being completed online, or by clicking "Accept" in response to an email containing the completed Order form. Alternatively, where the Parties decide to do so, the Parties can set out their signatures below to indicate acceptance of the Contract.

The Date of the Contract is the date on which the Customer clicks on the "Accept" button or (if the Contract is to be signed) the date on which the last Party affixes its signature to the Contract in the boxes below.

Signed by Distributor:	**Signed by Customer:**
Name: Signer name	**Name: Customer name**
Job title: Signer job title	**Job title: Customer job title**
Date: Signing date	**Date:**